

IDAHO PESTICIDE LICENSING GUIDE

IMPORTANT NOTE: The following summary is offered as a general guide to aid those who are preparing themselves for pesticide applicator certification. As such, it should not be used as a replacement for the Idaho Pesticide and Chemigation Law and Rules. Questions about specific details not covered in this guide can be answered by consulting Chapter 34, Title 22, IDAHO CODE and the Rules governing Pesticide and Chemigation Use and Application (IDAPA 02.03.03). You may also contact the Idaho State Department of Agriculture field staff listed below or the Boise office.

| Region | Representative | Telephone Number |
|-----------------------------------|--|------------------|
| Northern Idaho | Chuck Hawley , Agricultural Investigator, Sr. | (208) 666-6779 |
| | Tim Stein , Agricultural Investigator | (208) 666-6858 |
| Eastern Idaho | Steve Hoble , Agricultural Investigator, Sr. | (208) 525-7158 |
| South Eastern Idaho | Steve Riedy , Agricultural Investigator, Sr. | (208) 236-6091 |
| South Central Idaho | Rod Gabehart , Agricultural Investigator, Sr. | (208) 736-4759 |
| | Dean Smith , Senior Water Quality Analyst | (208) 736-5277 |
| | Jim Child , Agricultural Investigator, Sr. | (208) 736-4790 |
| South Western Idaho | Dan Safford , Agricultural Investigator, Sr. | (208) 465-8482 |
| | Vic Mason , Agricultural Program Manager | (208) 465-8442 |
| | Luis Urias , Agricultural Program Specialist | (208) 465-8478 |
| | Bob Hays , Agricultural Program Specialist | (208) 442-2803 |
| Field Supervisor | Fred Rios , Agricultural Bureau Chief | (208) 442-2816 |
| | Sherm Takatori , Agricultural Program Manager | (208) 332-8609 |
| Boise Office | | |
| | Rita Weber , Licensing Records Specialist | (208) 332-8595 |
| | Ben Miller , Agricultural Investigator, Sr. | (208) 332-8600 |
| | | 1-800-377-3529 |
| TTT Services, Idaho Relay Service | | |

The services of the Idaho State Department of Agriculture are available to everyone irrespective of disability. Please contact the Boise Office, (208) 332-8600/8609, to request any accommodation needed to satisfy the above requirements for pesticide applicator license testing. Requests for Idaho State Department of Agriculture publications in alternate formats will be promptly handled.

QUICK REFERENCE

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PRIVATE APPLICATOR LICENSE

Private Applicators use or supervise the use of agricultural chemicals (see definition by category below) to produce agricultural commodities or forest crops on land owned or operated by the Private Applicator or his employer and may be certified in one or both of the following categories:

- **RU Category** – to use or supervise the use of restricted-use pesticides to produce agricultural commodities or forest crops on land they or their employer owns or operates; and
- **CH Category** – for applying pesticides or fertilizers through irrigation systems on land they or their employer owns or operates.

*To become licensed as a **Private Applicator**, an individual must:*

- Pass a closed book exam with a minimum score of seventy percent (70%);
- Complete an ISDA license application form (if Chemigation, certify all Chemigation systems on back of application form);
- Pay the fee for the desired categories;
 - \$10.00 for the RU Category
 - \$20.00 for the CH Category
 - \$30.00 for both RU and CH Categories

Note: Any system in which Chemigation will be used must be certified with ISDA **before** Chemigation can legally occur.

PROFESSIONAL APPLICATOR LICENSE

Professional Applicators apply or supervise, on site, the application of pesticides on the land or property of another for compensation OR apply pesticides or fertilizers through irrigation systems on the land or property of another for compensation OR offer or supply technical advice or recommendations regarding the use of agricultural pesticides.

Professional Applicators may be certified in the following categories:

LS – Law and Safety. Applicants taking the exams in categories marked with an asterisk (*) must also take the Law and Safety exam. This exam covers general knowledge of pesticides, their use and disposal, first aid, labeling and laws. *Recommended study material: The Idaho Pesticide Applicator Training Manual.*

***AI – Agricultural Insecticide/Fungicide.** Certification in this category allows for insecticide/fungicide applications in agricultural fields, rights-of-way, forests and rangelands. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, Agricultural Insect & Plant Disease Manual, and Introduction to Insect & Disease Management (Misc. 0175).*

***AH – Agricultural Herbicide.** Certification in this category allows for herbicide applications in agricultural fields, rights-of-way, forests and rangelands. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, Agriculture Herbicide Study Manual (Oregon), Thirty Common Agricultural Weeds in Idaho, and Agricultural Weed Management Principles (Misc. 0167).*

***SF – Soil Fumigation.** Certification in this category allows for applying fumigation chemicals to soils by all application methods including professional Chemigation. *Recommended study material: The Idaho Pesticide Applicator Training Manual, and Soil Fumigation (Misc. 0163).*

***FE – Forest Environment.** Primarily for US Forest Service and Bureau of Land Management personnel, contractors, and private industry personnel who control pests on forests and rangelands. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, Agriculture Herbicide Study Manual (Oregon), Introduction to Insect and Disease Management (Misc. 0175), and Agricultural Weed Management Principles (Misc. 0167).*

***RW – Right-of-Way Herbicide.** For railroads, highway departments and others controlling roadside weeds on public lands (non-crop). An applicator's certification in the Agricultural Herbicide (AH) category shall satisfy the requirement to certify in this category. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, Agriculture Herbicide Study Manual (Oregon), Thirty Common Right-of-Way Weeds in Idaho, and Agricultural Weed Management Principles (Misc. 0167).*

***PH – Public Health Pest Control.** For mosquito abatement districts and others controlling public health pests. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, and Public Health Pest Control (Misc. 0151).*

***LP – Livestock Pest Control.** For treating cattle, sheep or other livestock. *Recommended Study Materials: The Idaho Pesticide Applicator Training Manual, Agricultural Insect & Plant Disease Manual, and Livestock Pests Study Guide (Misc. 0052).*

***OI – Ornamental Insecticide/Fungicide.** For persons doing outside urban or residential insecticide and fungicide applications, including exterior applications to residential, urban or commercial buildings, excluding structural destroying pests (structural destroying pest control requires the SP Category). *Recommended study materials: The Idaho Pesticide Applicator Training Manual, and Introduction to Insect & Disease Management (Misc. 0175).*

***OH – Ornamental Herbicide.** For persons doing outside urban or residential herbicide applications, with the exception of soil sterilant applications (soil sterilants require the RW or AH Category).

Recommended study materials: The Idaho Pesticide Applicator Training Manual, Thirty Common Ornamental Weeds in Idaho, and Turf & Ornamental Weed Management Principles (Misc. 0170)

***GP – General Pest Control Operator (PCO).** For controlling pests in and around residential, commercial or other buildings, excluding structural destroying pests (structural destroying pest control requires the SP Category). *Recommended study materials: The Idaho Pesticide Applicator Training Manual, and Pest Management Study Manual (PCO's) (Misc. 0096).*

***SP – Structural Destroying Pests.** For persons controlling wood destroying pests in pre-existing structures such as houses, bridges, buildings or other like structures. Does not include wood treatment with preservatives such as CCA, Penta or other chemicals (wood preservative applications requires the WP Category). *Recommended study materials: The Idaho Pesticide Applicator Training Manual, and Pest Management Study Manual (PCO's) (Misc. 0096).*

GV – General Vertebrate Control. For US Wildlife Services and Plant Health Inspection Service, for controlling vertebrates such as rodents, predators, and birds. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, General Vertebrate Study Packet, and Animal Damage Control (EB-1147).*

RC – Rodent Control. For rodent districts and other controlling field rodents. Certification in the General Pest Control Category shall exempt the applicant from the need to certify in this category. *Suggested study materials: The Idaho Pesticide Applicator Training Manual, General Vertebrate Study Packet, Pest Management Study Manual (PCO's) (Misc. 0096), and Animal Damage Control (EB-1147).*

AP – Aquatic Pest Control. For irrigation districts, canal companies and others controlling pests on aquatic sites. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, Aquatic Pest Control (Misc. 0134), and Agricultural Weed Management Principles (Misc. 0170).*

ST – Seed Treatment. For persons doing treatments to protect seeds used for plant reproduction (does not cover fumigation treatments. Must have the CP Category). *Recommended study materials: The Idaho Pesticide Applicator Training Manual, and Seed Treatment (EM 4747).*

CP – Commodity Pest Control. For controlling pests in stored commodities such as grain, seeds or wood. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, and Stored Grain Pest Control (Misc. 0157).*

PC – Potato Cellar Pest Control. For persons who apply sprout inhibitors in potato cellars. *Recommended study materials: The Idaho Pesticide Applicator Training Manual,*

WP – Wood Preservative. For persons applying wood preservatives. *Recommended study materials: The Idaho Pesticide Applicator Training Manual, and Wood Preservation (Misc. 0105).*

DR – Demonstration and Research. For persons who apply or supervise the use of restricted use pesticides at no charge to demonstrate the action of the pesticide or conduct research with restricted use

pesticides (A person is eligible to license in this category by passing the SW examination).

Recommended study materials: See SW (Statewide Consultants Category).

SW – Statewide Consultant. For persons who recommend the use of pesticide products or specific pesticide products in agricultural or forest situations. This is not an applicator category unless accompanied by the Demonstration and Research Category or other application categories.

Recommended study materials: The Idaho Pesticide Applicator Training Manual, Agriculture Herbicide Study Manual (Oregon), Thirty Common Agricultural Weeds of Idaho, General Vertebrate Study Packet, Livestock Pests Study Guide (Misc. 0151), Soil Fumigation (Misc. 0163), Agricultural Weed Management Principles (Misc. 0167), and Animal Damage Control (EB-1147).

CH – Chemigation. For applying chemicals through an irrigation system – except for aquatic pest control applications (For aquatic pest control, the AP Category is required). *Recommended study materials: The Idaho Pesticide Applicator Training Manual, and Chemigation Educational Materials.*

*To license as a **Professional Applicator**, an individual must:*

- Pass a closed book examination in the desired categories with a minimum score of seventy percent (70%);
- Complete an ISDA license application form (if chemigating, certify all Chemigation systems on the back of the application form);
- Provide proof of financial responsibility (see NOTE below).
- If an aerial applicator, provide photocopies (front and back) of the FAA pilot license, FAA medical certificate, and current home state pesticide applicator license if applying for a reciprocal Idaho license (Montana, Utah, Washington and Wyoming); and
- Pay the licensing fee of \$120.00 (\$60.00 for 13 months or less). Federal, state, and other governmental agencies are exempt from these fees.

NOTE: The minimum amount of coverage required as proof of financial responsibility is coverage of \$50,000 bodily injury liability per person and \$100,000 per occurrence and property damage coverage of \$50,000 per occurrence.

All Professional Applicator Licensees will be required to provide proof of financial responsibility. This may be accomplished by providing the ISDA with documentation as prescribed in IDAPA 02.03.03.250.01. A company's manager may indicate that the company insurance policy covers all employees.

Professional applicators who do not apply pesticides may request an exemption from the financial responsibility requirement by submitting a request for exemption on a form provided by the ISDA.

Any system that uses Chemigation must be certified with ISDA **before** Chemigation can legally occur.

DEALER LICENSE

Dealers are individuals who sell restricted use pesticides. A dealer license shall be required for each location, outlet, or warehouse from where such pesticides are distributed (Idaho Code 222-3406(1)(d)).

*To become licensed as a **Dealer**, an individual must:*

- Pass a closed book examination with a minimum score of seventy percent (70%) in either the SW (Pest Control Consultant – Statewide) category or in all categories pertaining to the restricted use pesticides being sold.
- Complete the required ISDA license application form; and
- Pay the \$100.00 license fee for the two-year licensing period.

MIXER/LOADER TRAINING REQUIREMENT

Mixer/Loaders work for Professional Applicators mixing and/or loading pesticides in preparation for application. *A Mixer/Loader cannot make pesticide applications or recommendations.*

*To comply with the **ISDA Mixer/Loader yearly training requirement**, an individual must:*

- Receive ISDA approved Mixer/Loader annual training from the Professional Applicator who employs the Mixer/Loader; and
- Complete an ISDA certification of training form which must include the name of the Professional Applicator, their signature and license number;
- Must comply with federal & state laws related to hazardous occupations.

EXAMINATIONS

Examination schedules may be obtained by contacting the department's field staff in your area or the Boise office. Telephone numbers are listed on the cover of this licensing guide.

An examination fee of \$10.00 per examination will be charged for each person taking a pesticide examination at scheduled examination sessions. This fee must be received before examination scores can be released either to the company or individual. Private Applicators and government agency employees are exempt from paying examination fees.

Examination Scores shall be valid for a period of 12 months in the event a license is not issued.

All fees shall be sent to ISDA, Boise, Idaho. No fees are accepted at the examination session location.

Unscheduled examinations for professional applicators will be charged an additional administrative fee of \$5.00 per examination except governmental agencies.

Examinations administered at a time other than the regularly scheduled examination dates shall be paid for in advance.

WAITING PERIODS

The following minimum waiting periods will be required before an applicant may retake an examination.

| | |
|----------------|-----------|
| First Failure | One Week |
| Second Failure | Two Weeks |
| Third Failure | One Month |

RECIPROCITY

The Idaho Pesticide and Chemigation Law provides that the Idaho State Department of Agriculture may issue a Professional Applicator or Private Applicator (RU only) license to a **non-resident** who holds a similar current license in another state. Idaho has reciprocal agreements with the following states:

- Montana
- Utah
- Washington
- Wyoming

***Note:** Oregon pesticide applicator license holders can receive a license from ISDA in the appropriate categories from their Oregon Pesticide License. Idaho pesticide applicator license holders must test in Oregon to license.*

To become licensed in Idaho through a reciprocal agreement, an individual must:

- Be a **non-resident** of Idaho who resides in and currently holds a pesticide license from one of the aforementioned states;
- Complete an ISDA license application form;
- Provide proof of financial responsibility (if seeking a Professional Applicator License); and
- Pay the appropriate license fees.

Persons who move to Idaho after having been issued a reciprocal license must pass the Idaho examinations to maintain their license.

Idaho residents who hold pesticide licenses in other states must pass the Idaho Pesticide examinations to licenses in Idaho except as established in policy for University of Idaho Extension faculty.

There are no reciprocal agreements for the Idaho Dealer License or the Chemigation category.

RECERTIFICATION

Recertification is a program for all individuals who are certified as Private and Professional Pesticide Applicators to ensure they maintain competence and keep current with changing technology. The recertification period is simultaneous with the licensing period.

All licenses have adequate space for recertification stickers and a signature line on the reverse side.

Private Applicators are required to obtain stickers totaling six (6) hours of validated pesticide training during their licensing period. **Professional Applicators** are required to obtain stickers totaling fifteen (15) hours of validated pesticide training during their licensing period. The seminar sponsor issues the stickers at the completion of an approved pesticide seminar.

All licensees are encouraged to maintain a list of the dates and locations of the recertification seminars they attended or the specific recertification seminar number. This list will provide a back-up reference in case of loss of your pesticide license.

Sign-in sheets are available at each seminar. Licensees are encouraged to sign these sheets to provide a verification of attendance other than the seminar sticker attached to the back of the applicator license. In case of the loss of an applicator license, these sign-in sheets are the only verification for attendance at a

seminar. In order to verify attendance at a seminar, ISDA will check the specific sign-in sheet for confirmation.

All applicators receive a recertification notice through the mail approximately 45 days prior the expiration of their license.

*In order to recertify at the end of the licensing period, **Private Applicators** will send in the following:*

- A license renewal application form (provided by ISDA);
- The licensing fee of \$10.00 for the RU Category, \$20.00 for the Chemigation Category, or \$30.00 for both categories;
- List of Chemigation systems; and
- A photocopy of the front and back of the license, showing the licensee's signature and the appropriate recertification credits. Address changes and other updated information must be shown on the application form.

***In order to recertify through examination**, an individual must pass the ISDA recertification examination with a score of seventy percent (70%) or higher.*

*In order to recertify at the end of the licensing period, **Professional Applicators** will send in following:*

- A license renewal application form (provided to you by ISDA);
- If chemigating, certify all chemigation systems;
- The licensing fee of \$120.00;
- Proof of financial responsibility. This may be accomplished by providing the ISDA with documentation provided in IDAPA 02.03.03.250.01.a. A company's manager may indicate the company insurance policy covers all employees. ***This proof must be supplied on the ISDA approved form. Insurance accord forms will not be accepted for proof of financial responsibility.***
- Professional applicators who do not apply pesticides may request an exemption from the financial responsibility requirement by submitting a request on a form provided by ISDA; and
- A photocopy of the front and back of the license, showing the licensee's signature and the appropriate recertification credits. Address changes and other information updates must be submitted with the application forms.

***In order to recertify through examination**, an individual must pass the appropriate ISDA recertification examinations with a score of seventy percent (70%) or higher.*

PENALTIES FOR VIOLATIONS

Penalties for licensing violations are \$100.00 for each day of operating without a license. A person who violates the Idaho Pesticide and Chemigation Law may be assessed a civil penalty of up to \$3,000.00 per violation and may also be subject to misdemeanor criminal penalties of \$1,000.00 per violation and up to one (1) year in jail. Violators are also subject to license suspension, denial, or revocation. The ISDA may issue suitable warnings or other administrative actions for minor violations.

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RECOMMENDED STUDY MATERIAL

Order the following manuals from the Idaho State Department of Agriculture.

| MANUAL | PRICE | EXAM CATEGORIES |
|---|---------|--------------------|
| Agriculture Herbicide Study Manual (Oregon) | \$9.00 | AH, FE, RW, SW |
| Agricultural Insect & Plant Disease Manual | \$6.00 | AI, LP |
| Chemigation Educational Materials | \$4.00 | CH |
| The Idaho Pesticide Applicators Training Manual | \$7.00 | All |
| USDA Pesticide Record Keeping Pamphlet | N/C | |
| Thirty Common Agricultural Weeds in Idaho | \$1.00 | AH, SW |
| Thirty Common Right-of-Way Weeds in Idaho | \$1.00 | RW |
| Thirty Common Ornamental Weeds in Idaho | \$1.00 | OH |
| General Vertebrate Study Packet | \$1.00 | GV, RC, SW |
| Aquatic Pest Control, Misc. 0134 | \$6.50 | AP |
| Introduction to Insect & Disease Management, Misc. 0175 | \$5.50 | AI, FE, OI, SW |
| Livestock Pest Study Guide, Misc. 0052 | \$3.00 | LP, SW |
| Pest Management Study Manual (PCO's), Misc 0096 | \$12.00 | GP, RC, SP |
| Public Health Pest Control, Misc. 0157 | \$6.00 | PH |
| Seed Treatment, EM 4747 | \$2.50 | ST |
| Soil Fumigation, Misc. 0163 | \$4.00 | SF, SW |
| Stored Grain Pest Control, Misc. 0157 | \$3.50 | CP |
| Agricultural Weed Management Principles, Misc. 0167 | \$5.50 | AH, AP, FE, SW, RW |
| Turf & Ornamental Weed Mgmt Principles, Misc. 0170 | \$5.50 | OH |
| Wood Preservation, Misc. 0105 | \$2.00 | WP |
| Animal Damage Control, EB-1147 | \$3.00 | GV, RC, SW |
| Sewer Line Root Control | \$4.00 | AP |

ADDITIONAL REFERENCE MATERIAL YOU MAY WISH TO PURCHASE:

Pacific Northwest Plant Disease Control Handbook

\$25.00 (AI, FE, OI, SW)

Pacific Northwest Weed Control Handbook

\$25.00 (AH, FE, OH, RW, SW)

Pacific Northwest Insect Control Handbook

\$25.00 (AI, FE, GP, LP, OI, PH, SP, SW)

Order from the Washington State University.

Bulletin Office, Cooperative Extension
Coopers Publications Building
Washington State University
PO Box 645912
Pullman, WA 99164-5912

Scientific Guide to Pest Control Operations

\$59.95 (GP, PH, SP)

Order by sending check or money order to:

The Continuing Education Office
Room 110 Stewart Center
Purdue University
West Lafayette, IN 47907

STUDY MATERIAL ORDER FORM

Order by sending a check or money order to:

Idaho State Department of Agriculture
Division of Agricultural Resources
PO Box 7723 CRT
Boise, ID 83707

| Manual | Number of Copies | Price | Total Price |
|--|---------------------------------|----------------|------------------------|
| Agricultural Herbicide Study Manual (Oregon) | | \$ 9.00 | |
| Agricultural Insect & Plant Disease Manual | | \$ 6.00 | |
| Chemigation Educational Materials | | \$ 4.00 | |
| Idaho Pesticide Applicator Training Manual | | \$ 7.00 | |
| USDA Pesticide Recordkeeping Pamphlet | | N/C | |
| Thirty Common Agricultural Weeds in Idaho | | \$ 1.00 | |
| Thirty Common Right-of-Way Weeds in Idaho | | \$ 1.00 | |
| Thirty Common Ornamental Weeds in Idaho | | \$ 1.00 | |
| General Vertebrate Study Packet | | \$ 1.00 | |
| Aquatic Pest Control, Misc. 0134 | | \$ 6.50 | |
| Introduction to Insect & Disease Management, Misc. 0175 | | \$ 5.50 | |
| Livestock Pests Study Guide, Misc. 0052 | | \$ 3.00 | |
| Pest Management Study Manual (PCO's), Misc. 0096 | | \$ 12.00 | |
| Public Health Pest Control, Misc. 0151 | | \$ 6.00 | |
| Seed Treatment, EM 4747 | | \$ 2.50 | |
| Soil Fumigation, Misc. 0163 | | \$ 4.00 | |
| Stored Grain Pest Control, Misc. 0157 | | \$ 3.50 | |
| Agricultural Weed Management Principles, Misc. 0167 | | \$ 5.50 | |
| Turf & Ornamental Weed Management Principles, Misc. 0170 | | \$ 5.50 | |
| Wood Preservation, Misc. 0105 | | \$ 2.00 | |
| Animal Damage Control, EB-1147 | | \$ 3.00 | |
| Sewer Line Root Control | | \$ 4.00 | |

Book prices include Idaho State Sales Tax

Postage and Handling**\$3.00**

(Contact ISDA for UPS/FedEx Delivery Prices)

Grand Total**\$ _____**

Name _____

Mailing Address _____

City _____ State _____ Zipcode _____

Telephone (____) _____